



## **Library Board of Control**

Quarterly Meeting Minutes

Monday, April 28, 2025

The Franklin Parish Library Board of Control met in a regularly scheduled quarterly meeting in the Learning Center. Leslie Young, Board President, called the meeting to order at noon, with Emily Shields, Dorothy Brown, Linda Lochbrunner, and Kayla P. Shirley present.

After review, Young asked for a motion to accept the February 3, 2025, minutes as presented. A motion to accept the minutes as presented was made by Shields and seconded by Brown. With no objections and all in favor, February 3, 2025, minutes were approved as presented.

Shirley, Library Director, presented the first quarter statistical report for the Board's review and discussion. Shirley reported Janis Smith submitted her resignation effective July 31, 2025. Shirley also discussed upcoming events/activities and on-going summer reading planning.

Linda Lochbrunner, Business Manager, presented first quarter financial report, noting that the library is currently in a good financial position.

The Board discussed the on-going main branch renovations. After discussion, a motion was made by Brown, seconded by Shields, to approve the awning design for the back of the main branch and authorize Shirley to move forward with finalizing the purchase and installation of the awnings. With no objections and all in favor, the motion passed. After discussion, a motion was made by Brown, seconded by Shields, to authorize Shirley to move forward with starting the process to address necessary roof renovations on the genealogy building. With no objections and all in favor, the motion passed. Shirley will continue to update the board accordingly.

Following up on last quarter's review of the Library Bylaws, Shirley presented proposed revisions to the Library Bylaws for board review and consideration. After review and discussion, a motion was made by Shields, seconded by Brown, to amend the Bylaws as presented. With no objections and all in favor, the motion passed.

The Board discussed current operations at the Wisner Branch, reviewing circulation data from 2022 to present alongside visit statistics from 2023 to present. After review and discussion and upon recommendation from Shirley, a motion was made by Brown, seconded by Shields, to

update the Wisner Branch operations to include opening on Monday and compensate appropriate staff accordingly for additional hours worked. With no objections and all in favor, the motion passed. Beginning May 5, 2025, the Wisner Branch of Franklin Parish Library will be open Monday, Tuesday, and Thursday from 8am to 5pm (closed for lunch between 12:30 to 1:30pm).

At 1:00 pm, a motion was made by Brown, seconded by Shields, to enter into an executive session to discuss litigation regarding *Stephanie Taylor-Foy v. Franklin Parish Library and LWCC, docket No. 24-04599, District 1E, Office of Worker's Compensation, State of Louisiana*. The motion carried with all in favor. The meeting then transitioned into executive session.

At 1:10 pm, a motion was made by Brown, seconded by Shields, to conclude and exit the executive session. The motion carried with all in favor. The board returned to open session, having taken no action.

With no other pending business to discuss, Young asked for a motion to adjourn. The motion to adjourn was made by Shields and seconded by Brown. With no objections, meeting adjourned.