



Library Board of Control

Quarterly Meeting
Monday, April 22, 2024

The Franklin Parish Library Board of Control met in a regularly scheduled quarterly meeting. Leslie Young, Board President, called the meeting to order at noon, with Emily Shields, Dr. Bill Marionneaux, Dorothy Brown, John Guice, Linda Lochbrunner, and Kayla P. Shirley present.

After review, Young asked for a motion to accept the January 22, 2024, minutes as presented. A motion to accept the minutes as presented was made by Guice and seconded by Dr. Marionneaux. With no objections and all in favor, January 22, 2024, minutes approved as presented.

Shirley, Library Director, presented the first quarter statistical report, noting that circulation was up by 2%, library visits were up 13.7%, and program attendance/participation was up 99% as compared to first quarter 2023's statistics. Shirley discussed updates regarding summer reading activity planning, on-going issues with the Inter-Library Loan Service, and discussed needed repairs to one AC unit in the Learning Center.

Linda Lochbrunner, Business Manager, presented the financial report, noting that the library is currently in a good financial position.

Shirley presented the requested data comparison from 2018 through 2023.

Shirley gave an update regarding the new shelving for the main branch.

The board discussed on-going updates regarding legislative bills in the current legislative session that may affect library operations.

Shirley and Lochbrunner presented the 2023 Auditor Financial Report noting the auditor reported no findings.

Shirley presented the Covid 19 Testing for Non-Vaccinated Staff Policy for board review. After review and discussion, a motion was made by Shields, seconded by Dr. Marionneaux, to strike the Covid 19 Testing for Non-Vaccinated Staff Policy from the policy manual. With no objections and all in favor, the motion passed. After review and discussion, a motion was made

by Dr. Marionneaux, seconded by Shields, to strike the Covid Leave Policy from the policy manual. With no objections and all in favor, the motion passed.

Shirley presented updates to the Leave Policy for board review. After review and discussion, a motion was made by Guice, seconded by Dr. Marionneaux to update the Leave Policy as presented. With no objections and all in favor, the motion passed.

Shirley presented the Patron Code of Conduct, a new policy for the board's consideration. After review and discussion, a motion was made by Dr. Marionneaux, seconded by Brown, to adopt the Patron Code of Conduct Policy as presented. With no objections and all in favor, the motion passed.

Shirley presented the Reporting Incidents/Accidents Within Library Premises Policy, a new policy for the board's consideration. After review and discussion, a motion was made by Guice, seconded by Shields, to adopt the Reporting Incidents/Accidents Within Library Premises Policy as presented. With no objections and all in favor, the motion passed.

The board discussed revisions for the Franklin Parish Library Learning Center: Meeting Room Restrictions and Guidelines Policy. After review and discussion, a motion was made by Guice, seconded by Shields, to allow non-profit entities to continue to utilize the facility at no charge and allow commercial business entities to rent the Learning Center for a fee set by board. With no objections and all in favor, the motion passed.

Shirley asked for confirmation on a previously discussed meeting room memorial designation that was made prior to her arrival. Decision was confirmed. Shirley will move forward with necessary actions.

Shirley presented the board with a list of items stored in the Learning Center at the time of the roof fire. After review and discussion, a motion was made by Dr. Marionneaux, seconded by Shields, to declare the items smoke damaged, inoperable surplus. With no objections and all in favor, the motion passed.

With no other pending business to discuss, Young asked for a motion to adjourn. The motion to adjourn was made by Guice and seconded by Shields. With no objections, meeting adjourned.