



**Library Board of Control**  
Quarterly Meeting  
Monday, January 22, 2024

The Franklin Parish Library Board of Control met in a regularly scheduled quarterly meeting. Leslie Young, Board President, called the meeting to order at noon, with Emily Shields, Dr. Bill Marionneaux, Dorothy Brown, John Guice, Linda Lochbrunner, and Kayla P. Shirley present.

After review, Young asked for a motion to accept the December 11, 2023, minutes as presented. A motion to accept the minutes as presented was made by Dr. Marionneaux and seconded by Guice. With no objections and all in favor, December 11, 2023, minutes approved as presented.

Shirley, Library Director, presented the fourth quarter statistical report, noting that circulation was up by 13% over fourth quarter 2022's circulation statistics. Shirley also presented a 2022-2023 data comparison, noting that 2023 circulation, library visits, public computer usage, and public Wi-Fi usage are all up as compared to that of 2022. The board asked for data comparisons extending back to 2019, prior to the Covid-19 pandemic, to see how the statistics compare pre- and post- pandemic and construction. Shirley will compile the data and report back to the board.

Linda Lochbrunner, Business Manager, presented the financial report, noting that the library is currently in a good financial position.

Shirley updated the board regarding the status of the flood renovations of the Learning Center, providing a financial summary of current expenses thus far compared with income related to the project. Shirley will continue to update the board accordingly.

Following up with the request to pursue new shelving, Shirley presented the board with the cost estimate provided by Library Interiors, Inc. Shirley will prepare grant proposals for the project and follow-up with the board accordingly.

Shirley presented the Item Specific Loan Period, Renewal, and Limits Policy for the board's review. After discussion, a motion was made by Shields and seconded by Brown to

increase the limit of audiobooks for adult patrons from four to eight. With no objections and all in favor, the motion passed. Shirley will update the policy accordingly.

Shirley presented the Learning Center Meeting Room Restrictions and Guidelines Policy for the board's review. After discussion, a motion was made by Dr. Marionneaux and seconded by Shields to update the limit an organization may utilize the meeting space from once per month to once per week. With no objections and all in favor, the motion passed. Shirley will update the policy accordingly.

Shirley presented and discussed the current application for utilizing the Learning Center. After review and discussion, the board agreed that food and drink may be served with prior approval. Shirley will update the application accordingly.

With no other pending business to discuss, Young asked for a motion to adjourn. The motion to adjourn was made by Dr. Marionneaux and seconded by Shields. With no objections, meeting adjourned.