

**Subject: Minor Patron Library Cards**

**Section: Service**

**Adopted: October 23, 2023**

## **MINOR PATRON LIBRARY CARDS AND THE RIGHTS OF PARENTS**

The Franklin Parish Library as an institution (nor the staff as individuals) does not and cannot act in place of the parent or legal guardian in the selection of library materials for minors visiting the library. It is up to the parent or legal guardian of minor library card holders to set the guidelines and instruct their children as to the limits of what is acceptable to read and study for that particular individual.

In order for the Library to provide caregivers with additional tools to make the best and most informed decisions for their minor children, all responsible parties for Juvenile and Young Adult cards must fill out and sign a Materials Restriction Form to set their desired access level for Library collections and electronic resources. This form will determine what the minor patron is allowed to check out from our circulation (print and digital).

A new Materials Restriction Form must be filled out to change their minor child's access level upon request or whenever a child moves from the Juvenile card age range to Young Adult.

### **Print Collection Restriction Levels:**

- Juvenile (Age 0-12)
  - The minor may check out items from the Juvenile collection only
- Young Adult (Age 13-17)
  - The minor may check out items from the Juvenile and YA collection only
- Young Adult Mature (Age 13-17)
  - The minor may check out items from the Juvenile, YA, and YA Mature Collections. The parent/guardian/responsible adult understands items in the YA Mature collection may contain sexually explicit material.
- Unrestricted Minor
  - The minor may check out items from the Juvenile, YA, YA Mature, and Adult collections. The parent/guardian/responsible adult understands items in the YA Mature and Adult collection may contain sexually explicit material.

### **Digital Access / Digital Collection Restriction Levels:**

- Unrestricted
  - The minor may have unrestricted access to and borrowing privileges for digital collections (Cloud Library) and may use the public computers while at the library. The parent/guardian/responsible adult understands items in digital collection may contain sexually explicit material. The parent/guardian/responsible adult understands that the minor will require adult supervision while using the public computers while at the library.

- Restricted
  - The minor may **not** have access to or borrowing privileges for the digital collections (Cloud Library) nor use the public computers while at the library.
- Public Computer Use Only
  - The minor may **not** have access to or borrowing privileges for the digital collections (Cloud Library) but may use the public computers while at the library. The parent/guardian/responsible adult understands that the minor will require adult supervision while using the computers.

### Minor Patron Materials Restriction Form

The Franklin Parish Library as an institution (nor the staff as individuals) does not and cannot act in place of the parent or legal guardian in the selection of library materials for minors visiting the library. It is up to the parent or legal guardian of minor library card holders to set the guidelines and instruct their children as to the limits of what is acceptable to read and study for that particular individual.

In order for the Library to provide caregivers with additional tools to make the best and most informed decisions for their minor children, all responsible parties for Juvenile and Young Adult cards must fill out and sign a Materials Restriction Form to set their desired check-out level for Library collections and electronic resources. This form will determine what the minor patron is allowed to check out from our circulation (print and digital).

A new Materials Restriction Form must be filled out to change their minor child's access level upon request or whenever a child moves from the Juvenile card age range to Young Adult.

**Minor Patron's Name:** \_\_\_\_\_ **Birthday:** \_\_\_\_\_

**Print Collection Restriction:**

Please select the level of print material that your minor is able to check out:

- Juvenile (Age 0-12)
  - My minor may check out items from the Juvenile collection only
- Young Adult (Age 13-17)
  - My minor may check out items from the Juvenile and YA collection only
- Young Adult Mature (Age 13-17)
  - My minor may check out items from the Juvenile, YA, and YA Mature Collections. I understand items in the YA Mature collection may contain sexually explicit material.
- Unrestricted Minor
  - My minor may check out items from the Juvenile, YA, YA Mature, and Adult collections. I understand items in the YA Mature and Adult collection may contain sexually explicit material.

**Digital Access / Digital Collection Restriction:**

Please select the level of access to the digital collection/services:

- Unrestricted
  - My minor may have unrestricted access to and borrowing privileges for digital collections (Cloud Library) and may use the public computers while at the library. I understand items in the digital collection may contain sexually explicit material. I understand that they will require adult supervision while using the public computers while at the library.
- Restricted
  - My minor may **not** have access to or borrowing privileges for the digital collections (Cloud Library) nor the public computers while at the library.
- Public Computer Use Only
  - My minor may not have access to or borrowing privileges for the digital collections (Cloud Library) but may use the public computers while at the library. I understand that they will require adult supervision while using the computers.

**Responsible Adult Completing this Form (please print):** \_\_\_\_\_

**Responsible Adult Completing this Form (Signature):** \_\_\_\_\_

**Relationship to Minor Patron:** \_\_\_\_\_

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**For Library Use Only:**

**Circulation Class:**     \_\_\_ Juvenile     \_\_\_ Young Adult     \_\_\_ Young Adult Mature     \_\_\_ Unrestricted Minor

**Block SIP2 Validation for Digital Collection:**   \_\_\_ Yes     \_\_\_ No

**Patron Report Class:**

\_\_\_ Juvenile / No Computer Use   \_\_\_ Juvenile / Computer Use   \_\_\_ YA / No Computer Use   \_\_\_ YA / Computer Use